

HAVANT BOROUGH COUNCIL  
PUBLIC SERVICE PLAZA  
CIVIC CENTRE ROAD  
HAVANT  
HAMPSHIRE P09 2AX

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## COUNCIL AGENDA

**Membership:** Councillor Buckley (Mayor)

Councillors Bastin, Mrs Blackett, Bolton, Briggs, Branson, Brown, Cheshire, Collins, Cousins, Edwards, Fairhurst, Farrow, Galloway, Gibb-Gray, Guest, Hart, Heard, Hilton, Johnson, Keast, Kennedy, Lenaghan, Mackey, Pierce Jones, Ponsonby, Shimbart, Mrs Shimbart, Mrs Smallcorn (Deputy Mayor), Smith D, Smith J, Smith G, Smith K, Turner, Wade, Weeks, Wilson and Tarrant

**Meeting:** Council

**Date:** Wednesday 11 December 2013

**Time:** 5.00 pm

**Venue:** Hurstwood Room - Public Service Plaza

The business to be transacted is set out below:

Jo Barden-Hernandez  
Service Manager – Legal & Democratic Services

3 December 2013

Contact Officer: Penny Milne (023) 92446234  
Email: [penny.milne@havant.gov.uk](mailto:penny.milne@havant.gov.uk)

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### Protocol at Council Meeting - At a Glance

#### PART 1 (Items open for public attendance)

**1 Apologies for Absence**

To receive and record any apologies for absence.

**2 Minutes**

1 - 6

To confirm the minutes of the meeting of the Council held on 16 October 2013 as a correct record.

### **3 Matters Arising**

To consider any matters arising from the minutes of the last meeting.

### **4 Declarations of Interests**

To receive any declarations of interests from Members.

### **5 Mayor's Report**

### **6 Leader's Report**

To follow.

### **7 Cabinet Portfolio Reports**

To follow.

### **8 Cabinet/Board/Committee Recommendations**

To consider the following recommendations from the Cabinet and any of the Boards or Committees:

#### **(A) Licensing Committee 13 November 2013**

##### **Gambling Act 2005**

RECOMMENDED to the Council that the Gambling Act 2005 Statement of Principles (as amended) be approved.

#### **(B) Cabinet 27 November 2013**

##### **Council Tax Support Scheme**

RECOMMENDED to the Council that:

- (1) the 2013/14 Council Tax Support Scheme is retained for 2014/15 but with the following amendments:
  - (i) the Allowances and Premiums used in determining entitlement for working age claims are changed as set out in paragraph 6.3 of this report;
  - (ii) the Non-Dependant deductions used in determining entitlement for working age claims are changed as set out in paragraph 6.4 of this report.
- (2) the Service Manager (Revenues & Benefits) makes the necessary amendments to the Council Tax Support Scheme document and arranges for its publication

## **9 PUSH Business Plan 2013-14**

The Partnership for Urban South Hampshire (PUSH) is comprised of 11 local authorities, including Havant Borough Council, and has in recent years been responsible for promoting local economic growth. Since the establishment of Local Enterprise Partnerships (LEPs) however, responsibility for allocating funding for local infrastructure and economic growth projects has largely been transferred to the LEPs and, as such, the role of PUSH has changed with a focus now on strategic planning. The focus of the partnership is to provide support for improved economic performance through the delivery of the local authority services and functions.

As a partner of PUSH, and under the terms of the joint agreement, the Council is required to consider for approval the PUSH annual Business Plan which can be viewed via the following link: [http://www.push.gov.uk/push\\_business\\_plan\\_final.pdf](http://www.push.gov.uk/push_business_plan_final.pdf). Hard copies of the Business Plan can be made available upon request. The Leader is the Council's representative on the PUSH Joint Management Committee.

RECOMMENDED that the PUSH Business Plan for 2013-14 be approved.

## **10 Portfolio Holders and Chairmen's Question Time**

- (i) The Leader and Portfolio Holders to answer questions on matters within their portfolio; and
- (ii) Board and Committee Chairmen to answer questions since the last Council meeting.

## **11 Casual Committee Changes**

To note the appointment of Councillor Peter Wade to the Scrutiny Board and the Licensing Committee.

## **12 Calendar of Meetings 2014/15**

**7 - 8**

To approve and note the draft Calendar of Meetings for 2014/15.

## **13 Questions**

To receive any questions submitted in accordance with Standing Order 23.4(a).

## **14 Urgent Questions**

To receive any urgent questions submitted in accordance with Standing Order 23.4(b).

## **15 Acceptance of Minutes**

**9 - 26**

To receive the minutes of meetings held since publication of the last Council agenda.

**PART 2 (Confidential items - closed to the public)**

NONE

## **GENERAL INFORMATION**

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### **Internet**

This agenda and its accompanying reports can also be found on the Havant Borough Council website: [www.havant.gov.uk](http://www.havant.gov.uk)

### **Public Attendance and Participation**

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

### **Disabled Access**

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### **Emergency Procedure**

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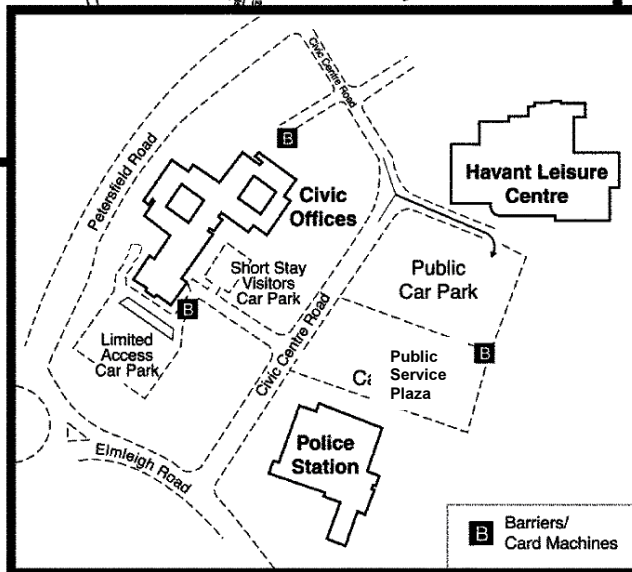
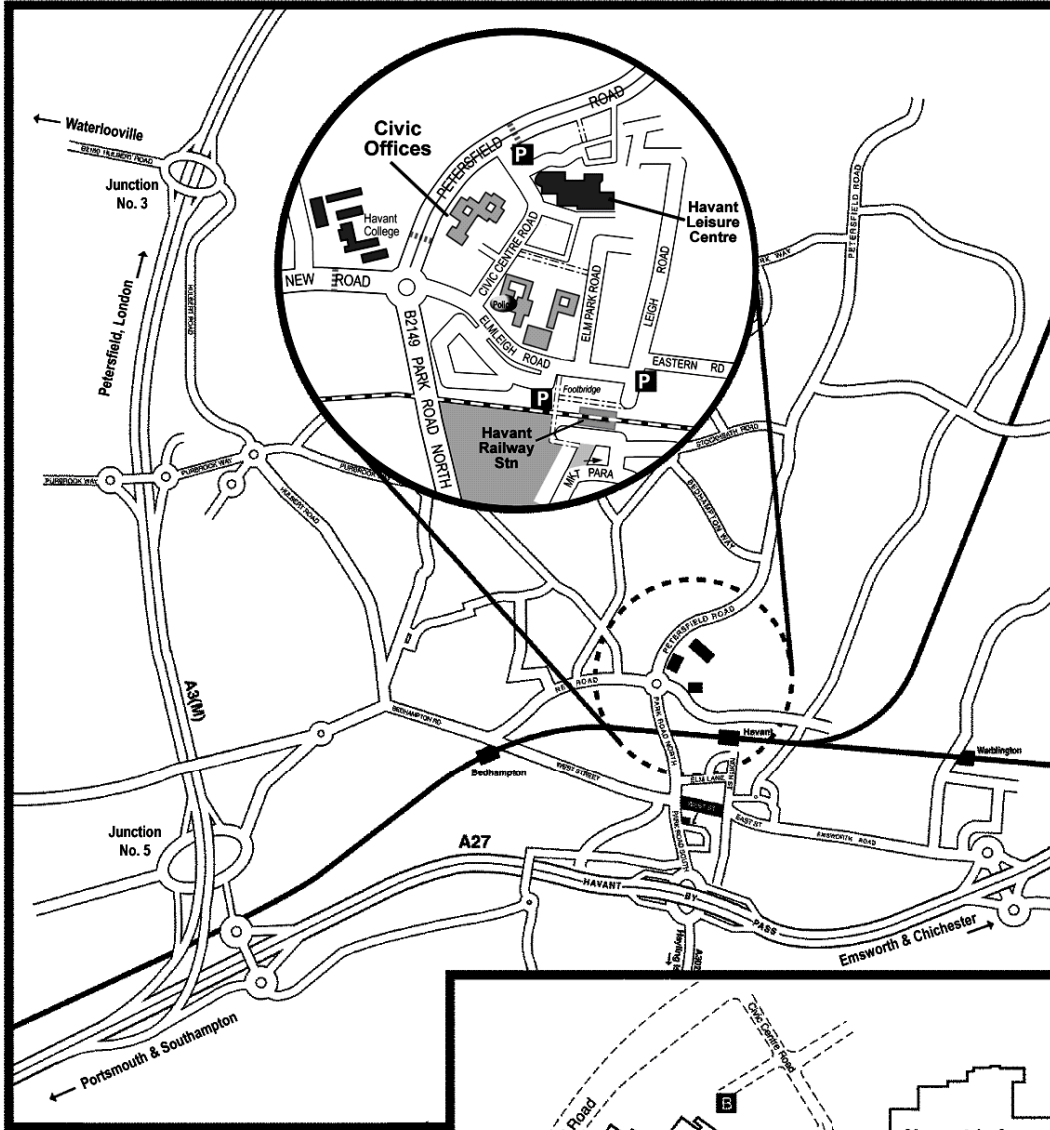
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# **Havant**

## **BOROUGH COUNCIL**

### **PROTOCOL AT COUNCIL MEETING – AT A GLANCE**

#### **Sit or Stand?**

Stand to address the Council/Mayor at all times

#### **Rules of Debate**

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing a Motion is allowed 10 minutes to introduce and 5 minutes to reply to debate
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

#### **Questions and Motions**

Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting.  
Questions must be submitted in writing (or by email) to the Democratic Services Team Leader 2 working days prior to the Council meeting.